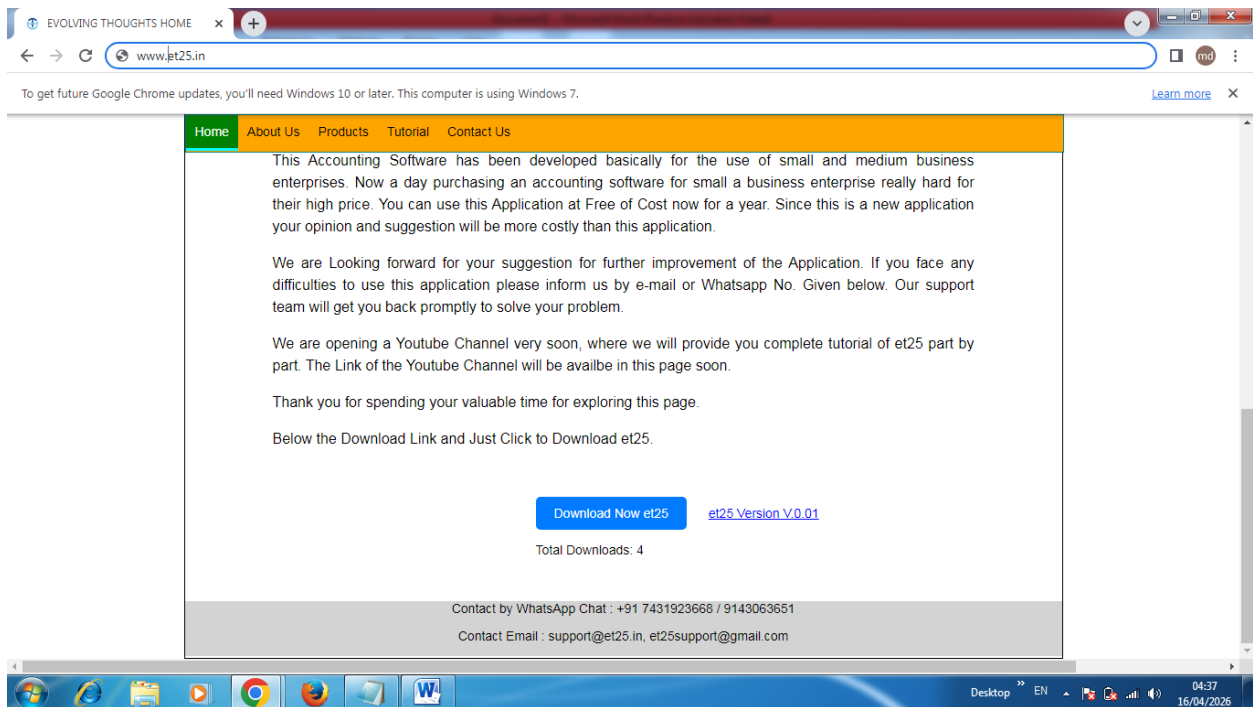
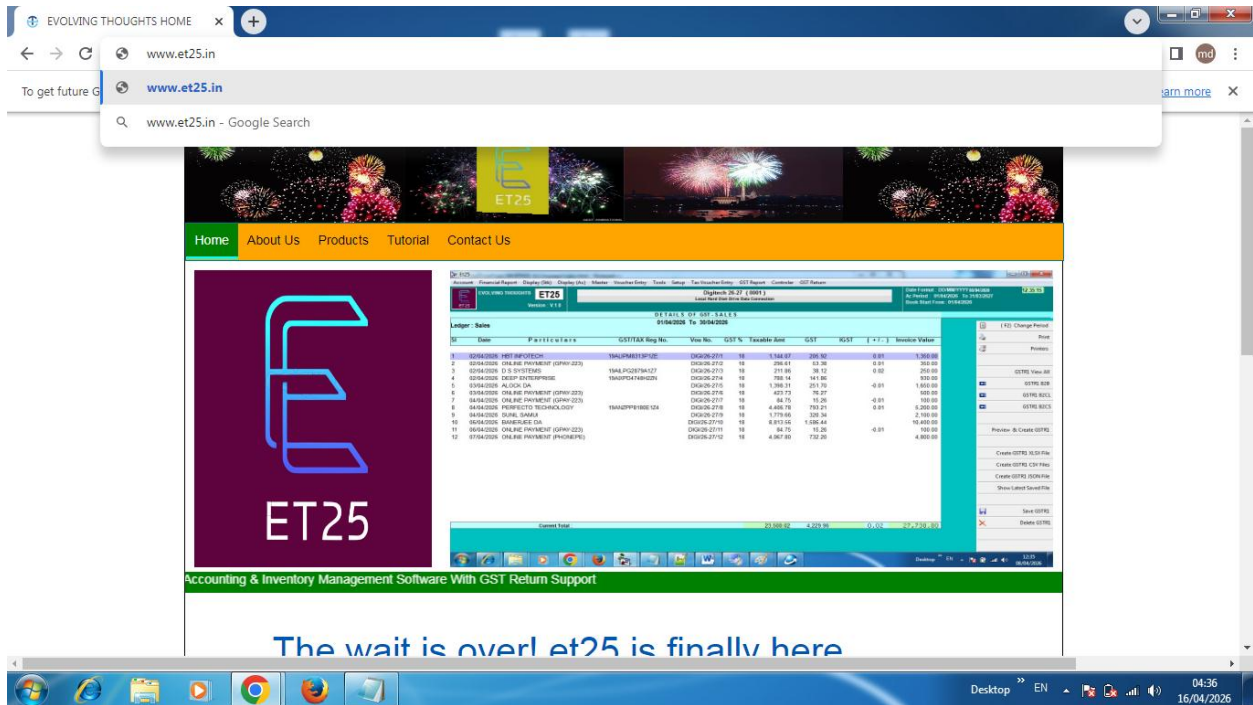


## Welcome to et25 Users Manual

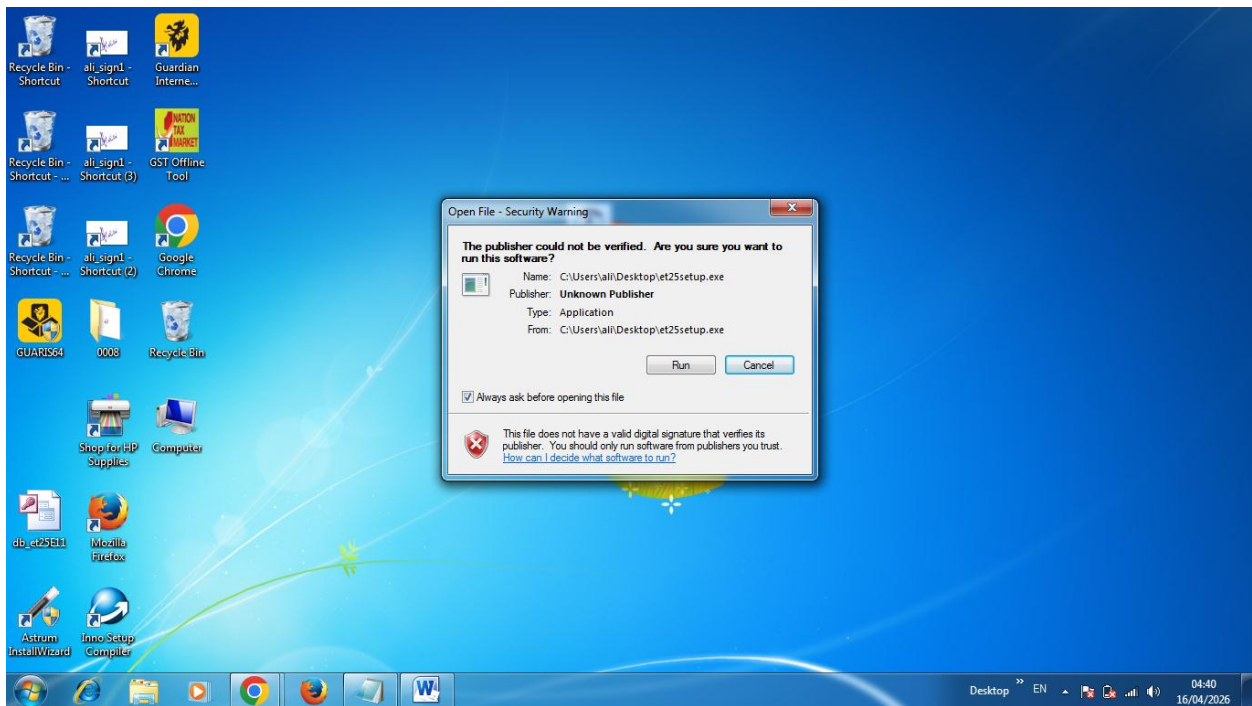
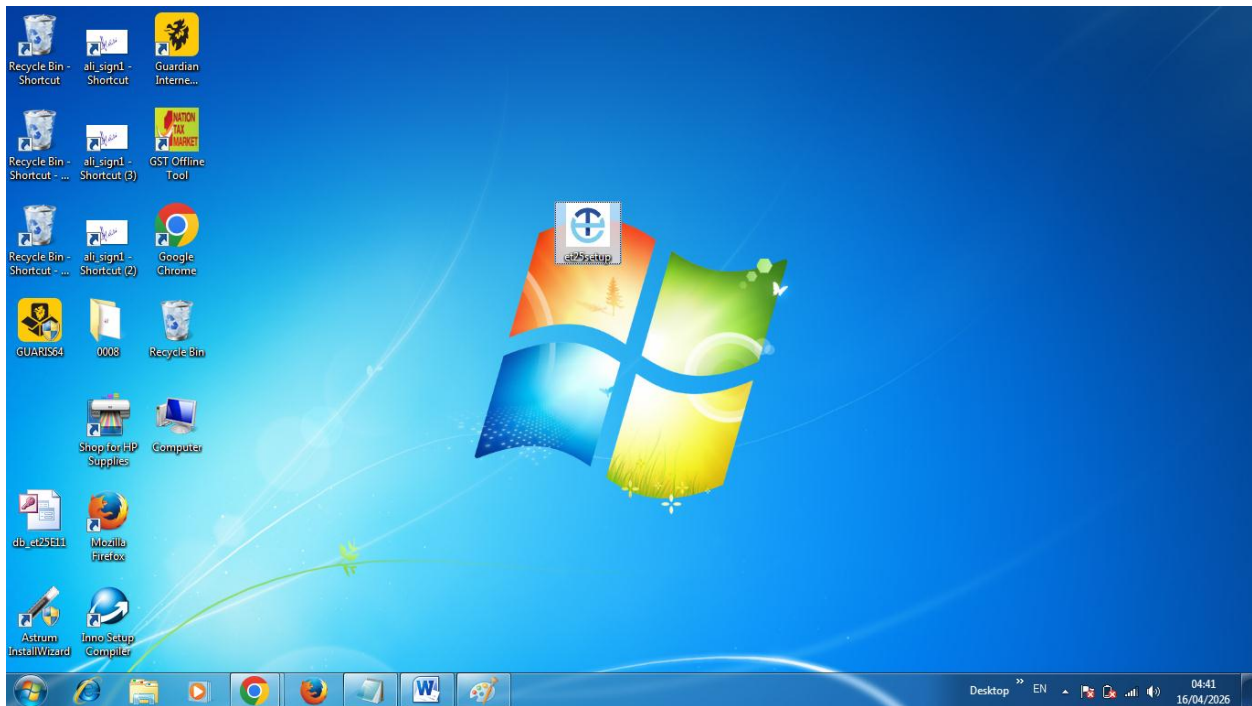
Step 1 : Open page [www.et25.in](http://www.et25.in)

Click on Download button to Get et25setup.exe file on Desktop



Step : Double-Click on et25setp.exe on desktop and Installation will start like the next Image

Read and Click on Run Button to Complete Installation of et25 application.

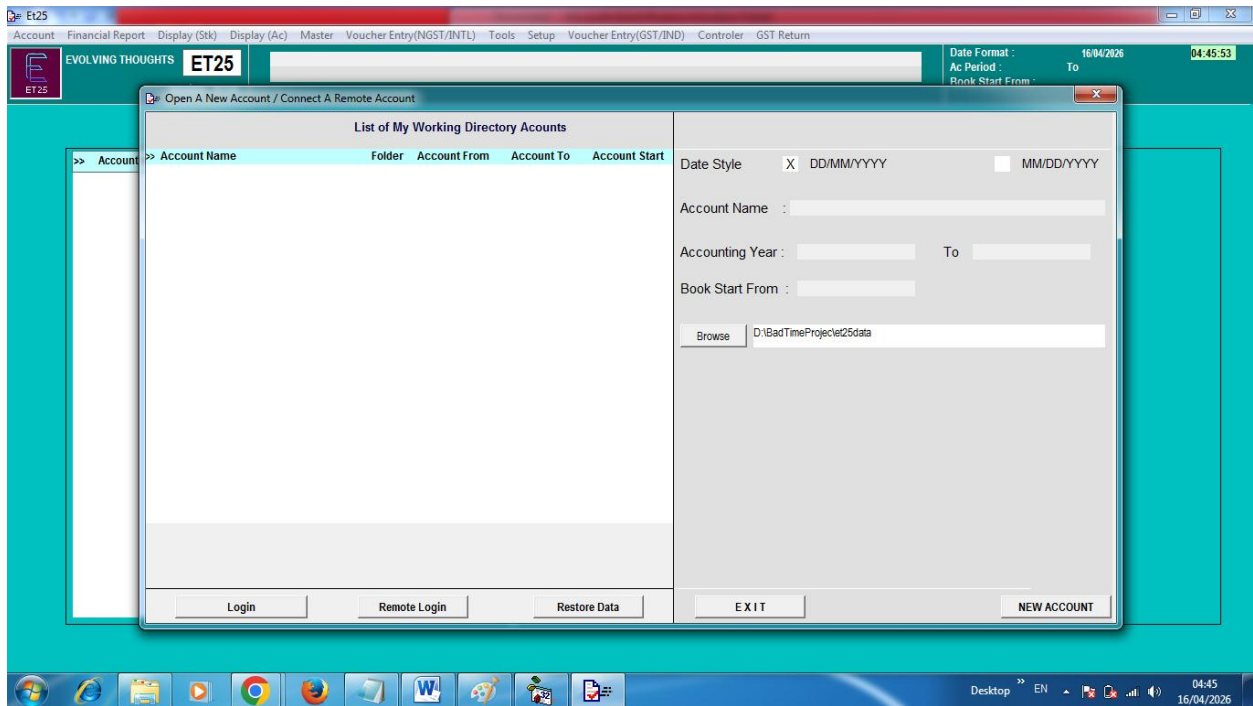


Step 3 : A Shortcut Icon with et25 logo will Be Create on Desktop For Using The Application Next Time.

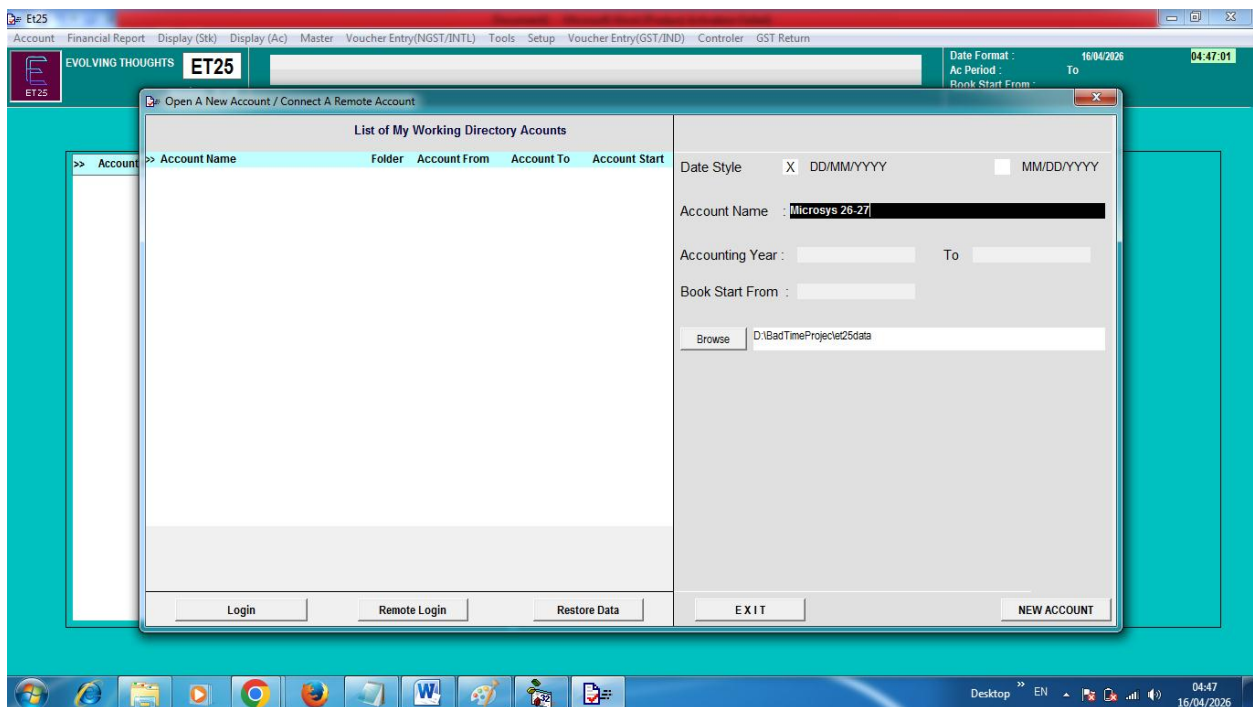
Upon Click on Shortcut Icon the below screen will appear.

This is the Screen to Create a New account or Modify an existing account.

So, For the First time you need to create a new account by clicking New Account Button.



Step 4: In New account you have 4 fields to fill up. i)Account Name 2)Account From : This is a date field and you should type in cross mark date format . If you don't fill-up the 3<sup>rd</sup> and 4<sup>th</sup> fields by your own then these two will be fill-up by their own depending your typed accounting from. Once the 3<sup>rd</sup> and 4<sup>th</sup> fields being filled up then next time if you want to change it you have to do manually.



Et25  
Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) Controllor GST Return

EVOLVING THOUGHTS ET25  
Date Format : 16/04/2026 04:49:03  
Ac Period : To  
Book Start From :

Open A New Account / Connect A Remote Account

List My Working Directory Accounts

Account Name	Folder	Account From	Account To	Account Start
--------------	--------	--------------	------------	---------------

Adding New : Microsys 26-27

Date Style  DD/MM/YYYY  MM/DD/YYYY

Account Name : Microsys 26-27

Accounting Year : 1/4/26 To

Book Start From :

Browse D:\BadTimeProject\et25\data

Login Remote Login Restore Data EXIT NEW ACCOUNT

Desktop EN 04:49 16/04/2026

Et25  
Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) Controllor GST Return

EVOLVING THOUGHTS ET25  
Date Format : 16/04/2026 04:49:48  
Ac Period : To  
Book Start From :

Open A New Account / Connect A Remote Account

List My Working Directory Accounts

Account Name	Folder	Account From	Account To	Account Start
--------------	--------	--------------	------------	---------------

Adding New : Microsys 26-27

Date Style  DD/MM/YYYY  MM/DD/YYYY

Account Name : Microsys 26-27

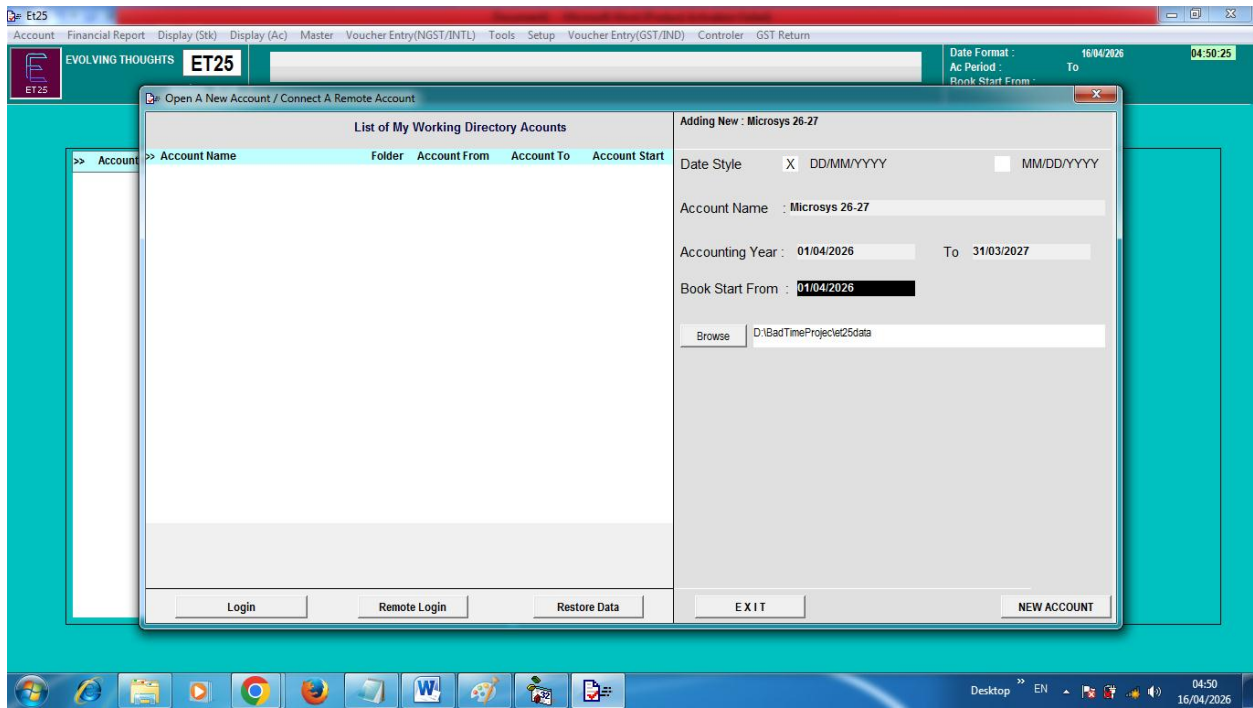
Accounting Year : 01/04/2026 To 31/03/2027

Book Start From : 01/04/2026

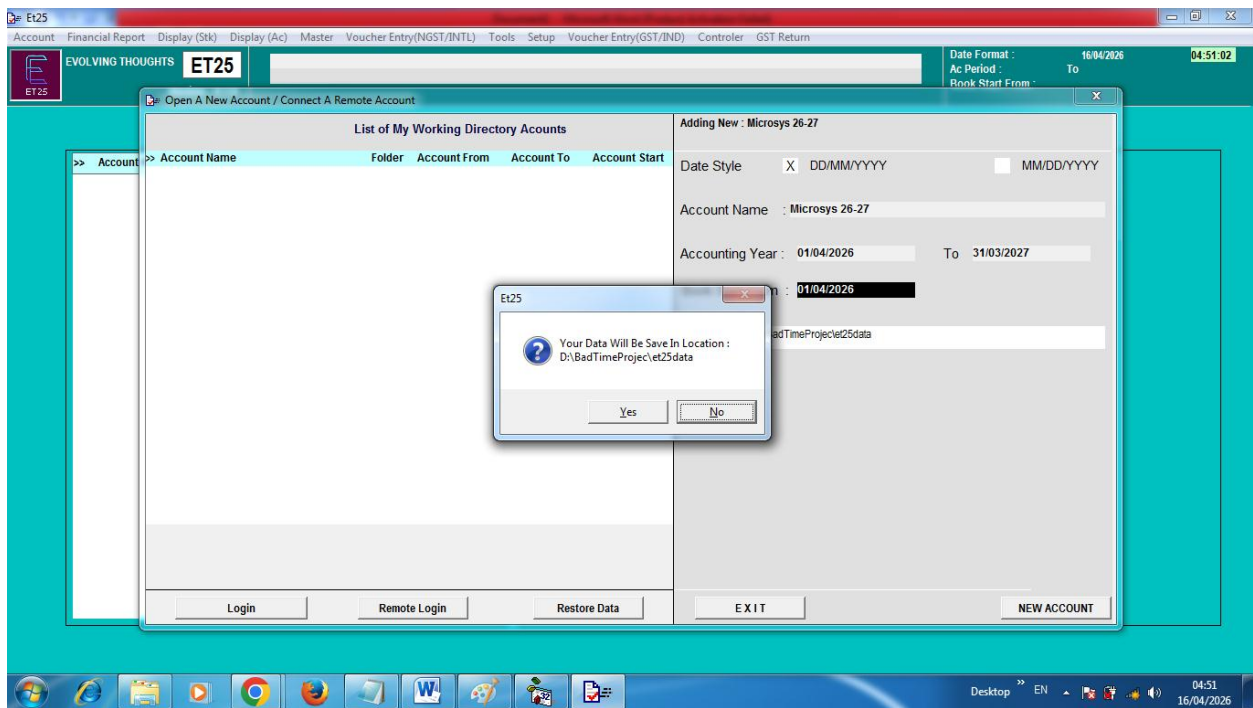
Browse D:\BadTimeProject\et25\data

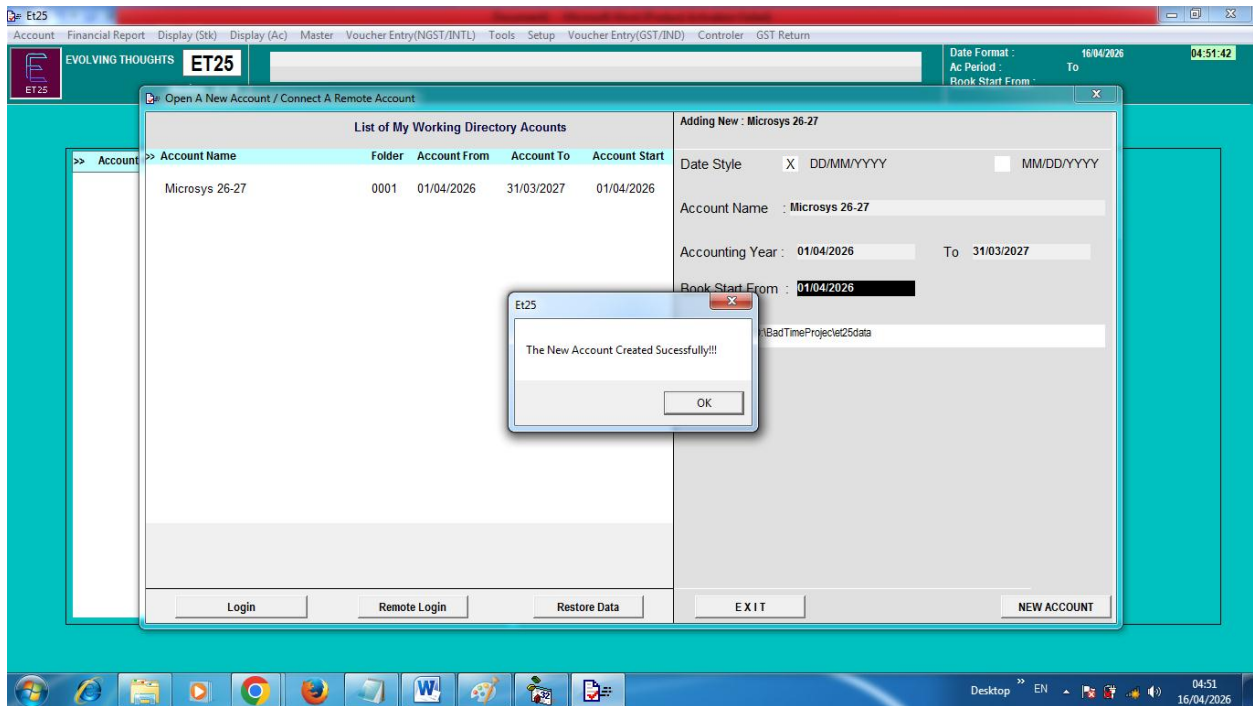
Login Remote Login Restore Data EXIT NEW ACCOUNT

Desktop EN 04:49 16/04/2026



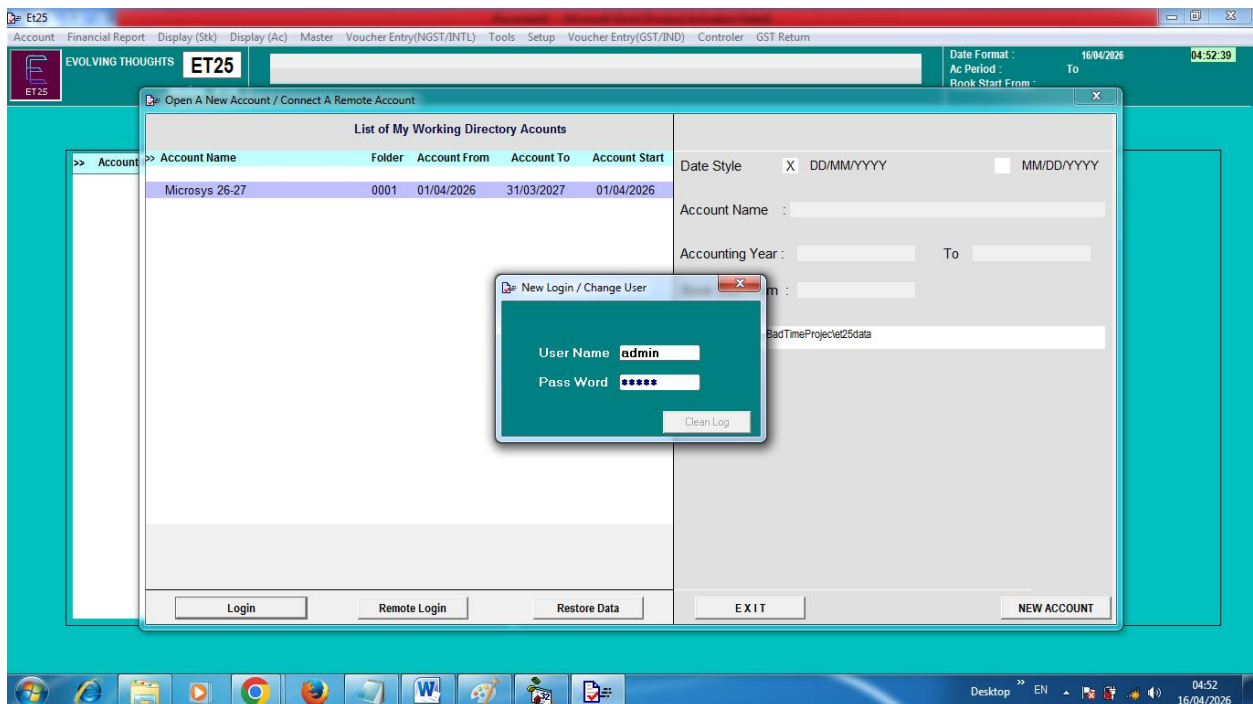
Step : Once you will enter on 4<sup>th</sup> field application will ask for save the Account in yes or no format. If Yes then you will get successful message on screen.





Step 6: Once Account has been created successfully you should LOGIN in that account by Clicking Login Button on the same screen as below image.

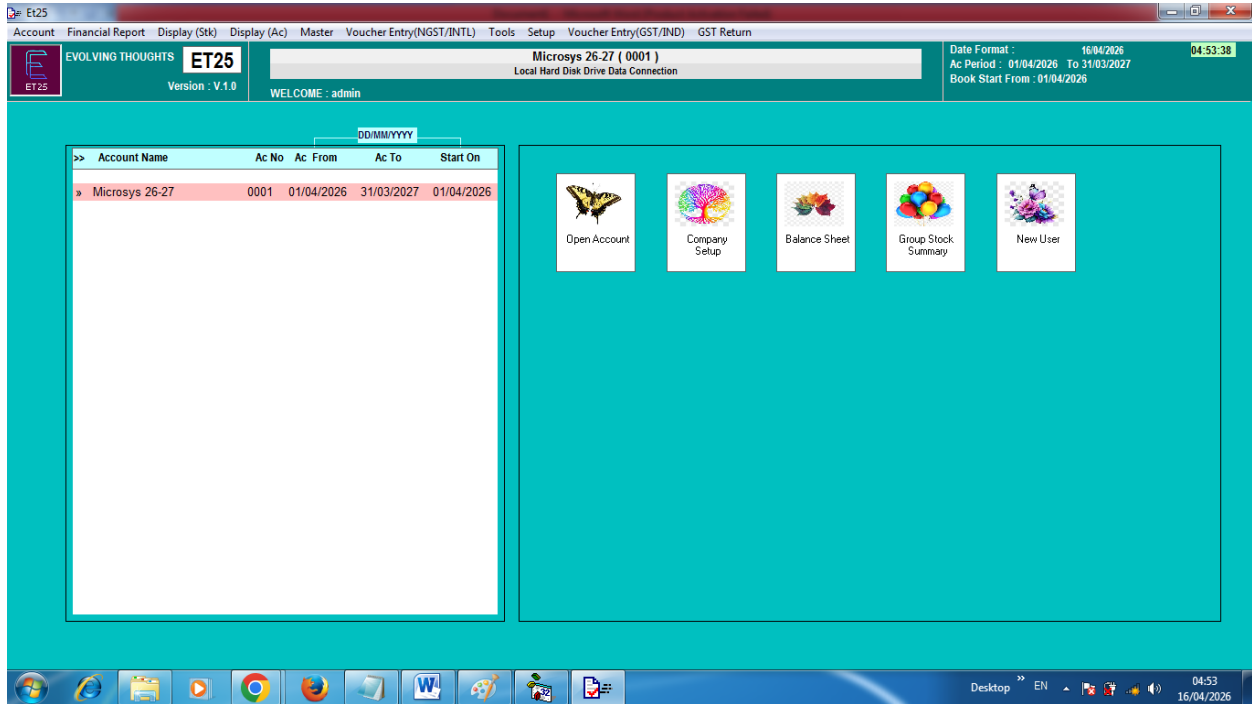
The Login USER NAME by default " admin " and Pass Word is also " admin ". Type the both with quotation in the both fields. And will be login successfully.



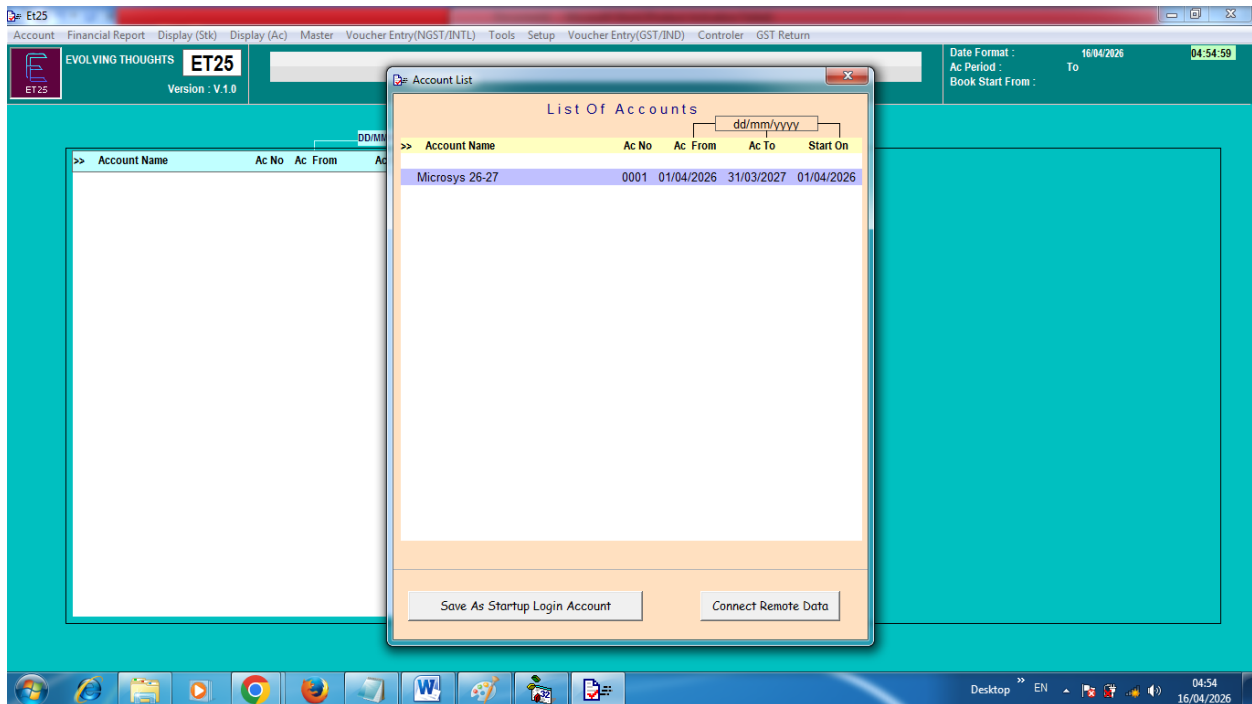
Step 7: After successful logging the main screen will come and this the screen where form you can use the functions of this application.

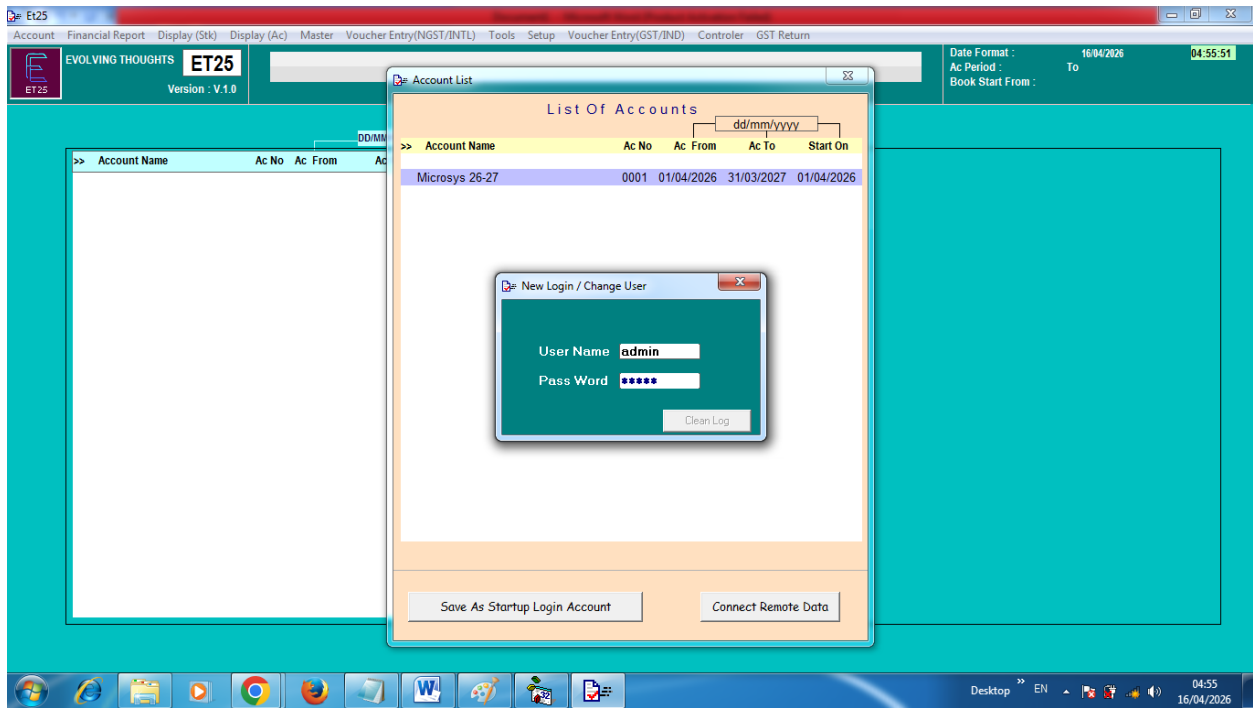
The left top corner of the screen you can find the version of the application. Because next time whenever you will issue any correction or update on this application a new version will come with that application. You should not worry about new version, your data will be save all time because in new version we will change the main et25.exe file and if you want you can download the new version exe file

and replace old et25.exe with new one by copying the new one to the installed directory, by default it is C:\et25ready folder in your computer.

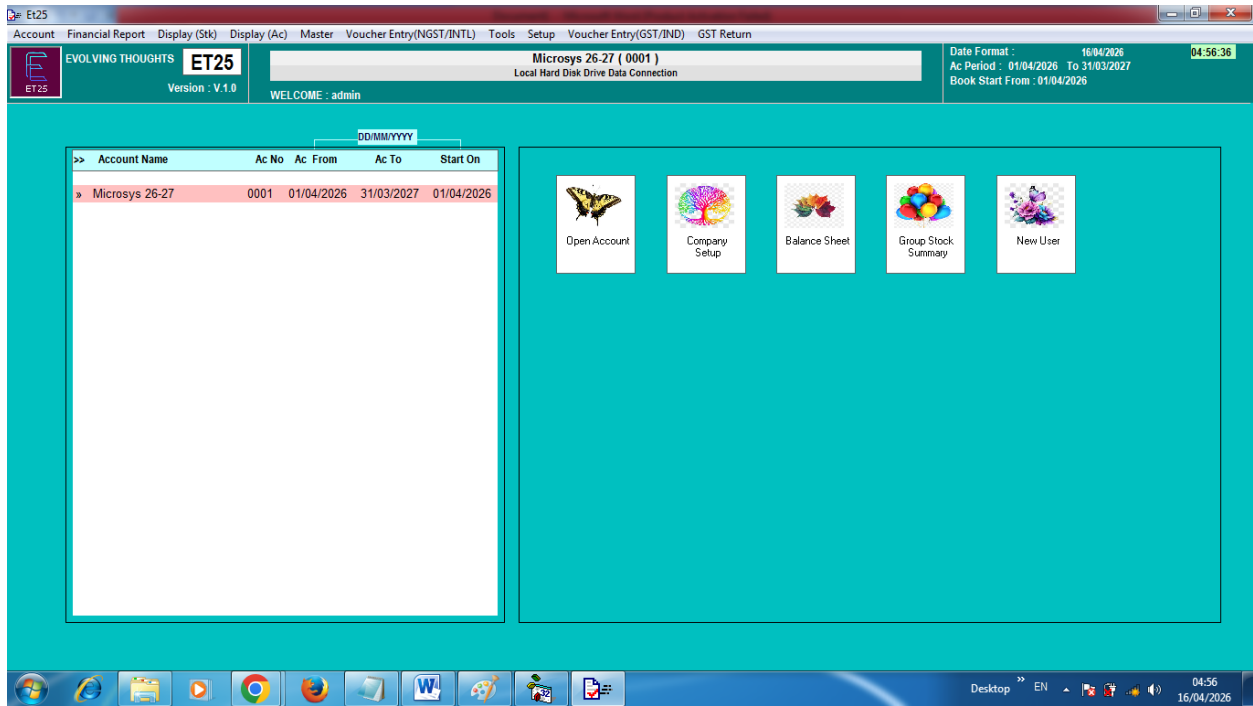


Step 8: Next time when you LOGIN the below screen will appear. Double Click or Enter on your desire account to open then you will get USERE NAME, PASSWORD screen as shown below.





Step 9 : After Successful Login you will get the main screen again as below.



If you want to open an specific Account every time by default whenever you LOGIN in the application then click on Account Menu bar tab on top of the app screen and click on Open Account tab on down fall popup. Then you will get the List of Account Form. In this fist select the Account and then click on “Save As Startup Login Account” Butto. By Clicking on Yes Button, next time application will automatically open your selected account on main screen as mentioned below images,

Et25

Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) GST Return

Microsys 26-27 ( 0001 )  
Local Hard Disk Drive Data Connection

Date Format : 16/04/2026 04:57:40  
Ac Period : 01/04/2026 To 31/03/2027  
Book Start From : 01/04/2026

WELCOME : admin

DD/MM/YYYY

Ac No	Ac From	Ac To	Start On
0001	01/04/2026	31/03/2027	01/04/2026

Open Account Company Setup Balance Sheet Group Stock Summary New User

Account List

- New/Modify Account
- Open Account
- Remote Connection
- New User
- Change User
- Change Password
- Remove Users
- MyAppKey & Activation Key

Desktop EN 04:57 16/04/2026

Et25

Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) GST Return

EVOLVING THOUGHTS ET25 Version : V.1.0

Microsys 26-27 ( 0001 )

Date Format : 16/04/2026 04:58:21  
Ac Period : 01/04/2026 To 31/03/2027  
Book Start From : 01/04/2026

WELCOME : admin

Account List

List Of Accounts

dd/mm/yyyy

Account Name	Ac No	Ac From	Ac To	Start On
>> Microsys 26-27	0001	01/04/2026	31/03/2027	01/04/2026

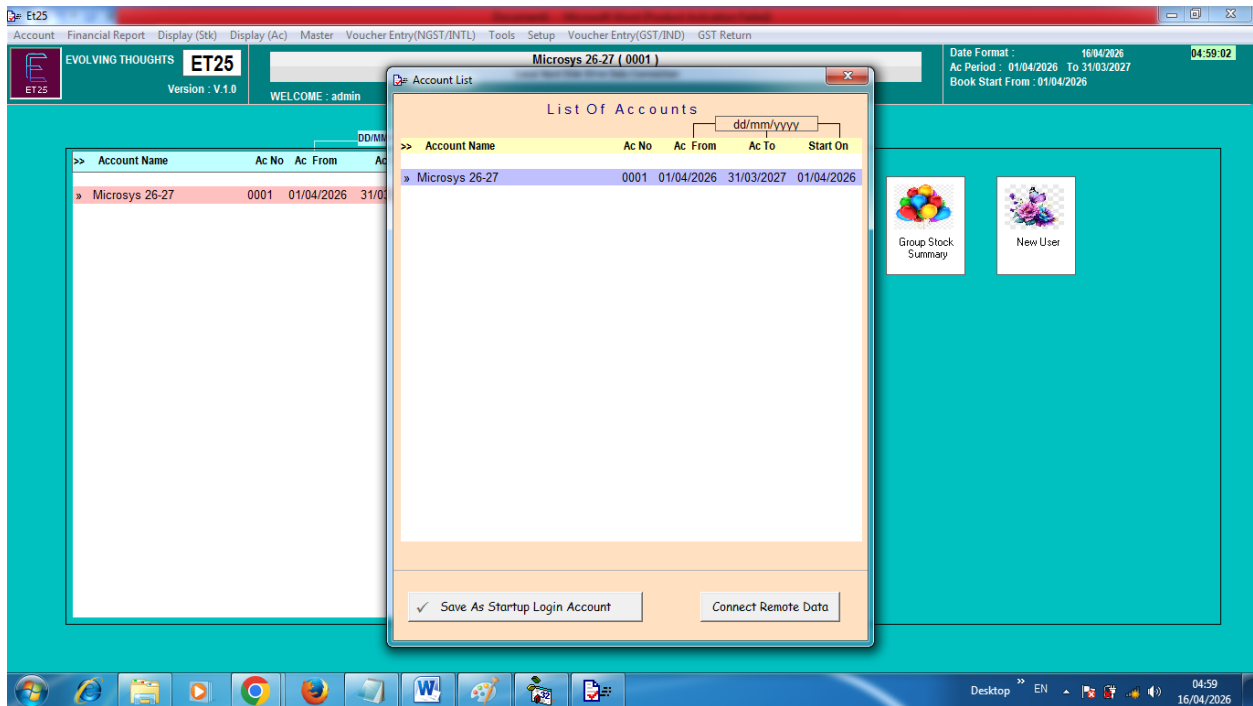
Group Stock Summary New User

Are you sure for this Action

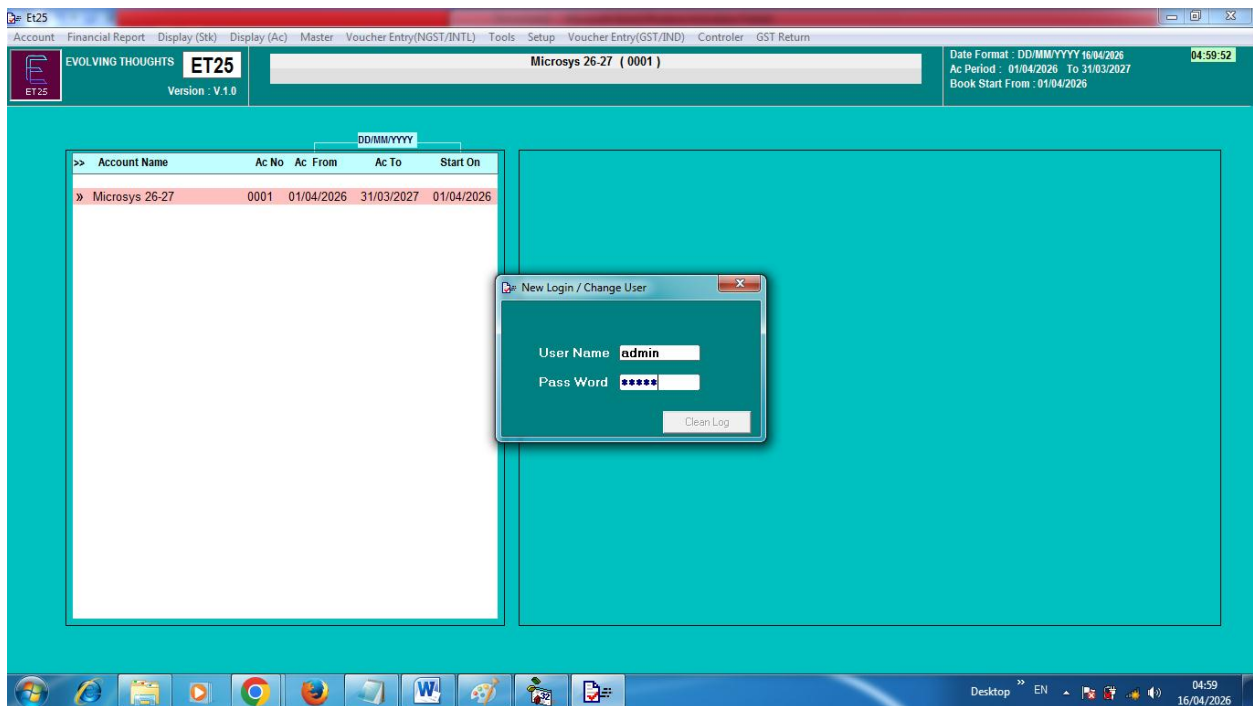
Yes No

Save As Startup Login Account Connect Remote Data

Desktop EN 04:58 16/04/2026



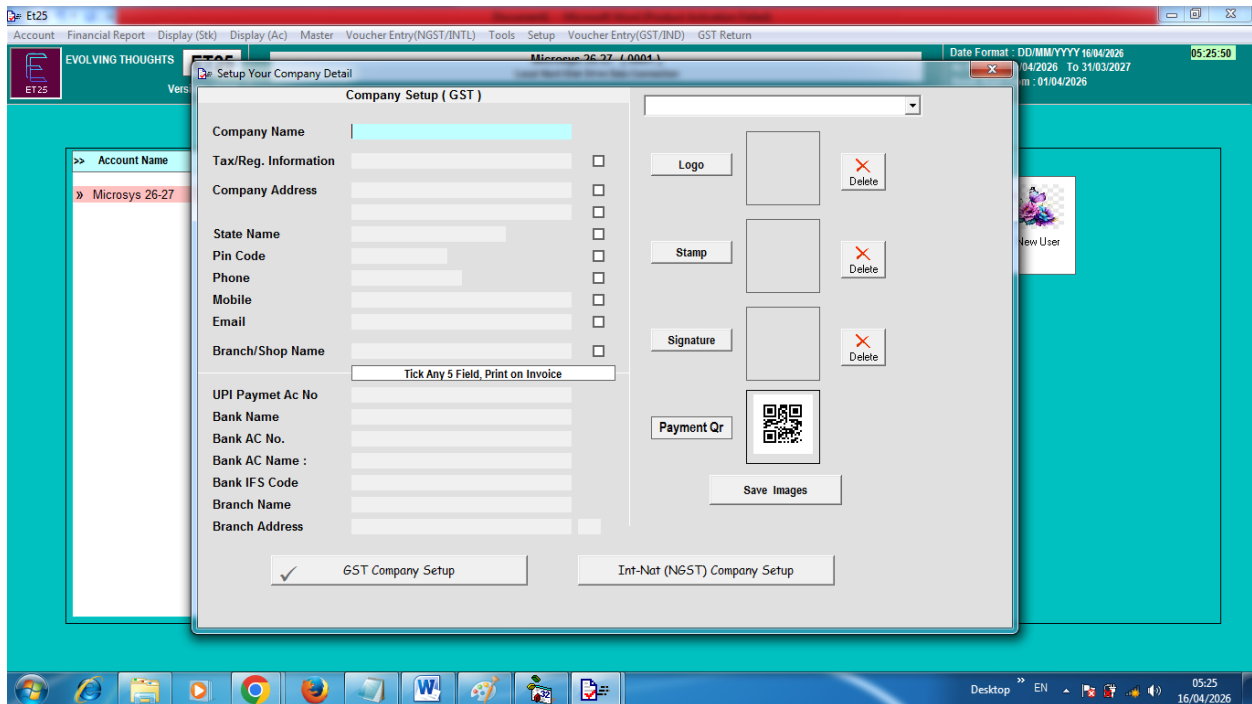
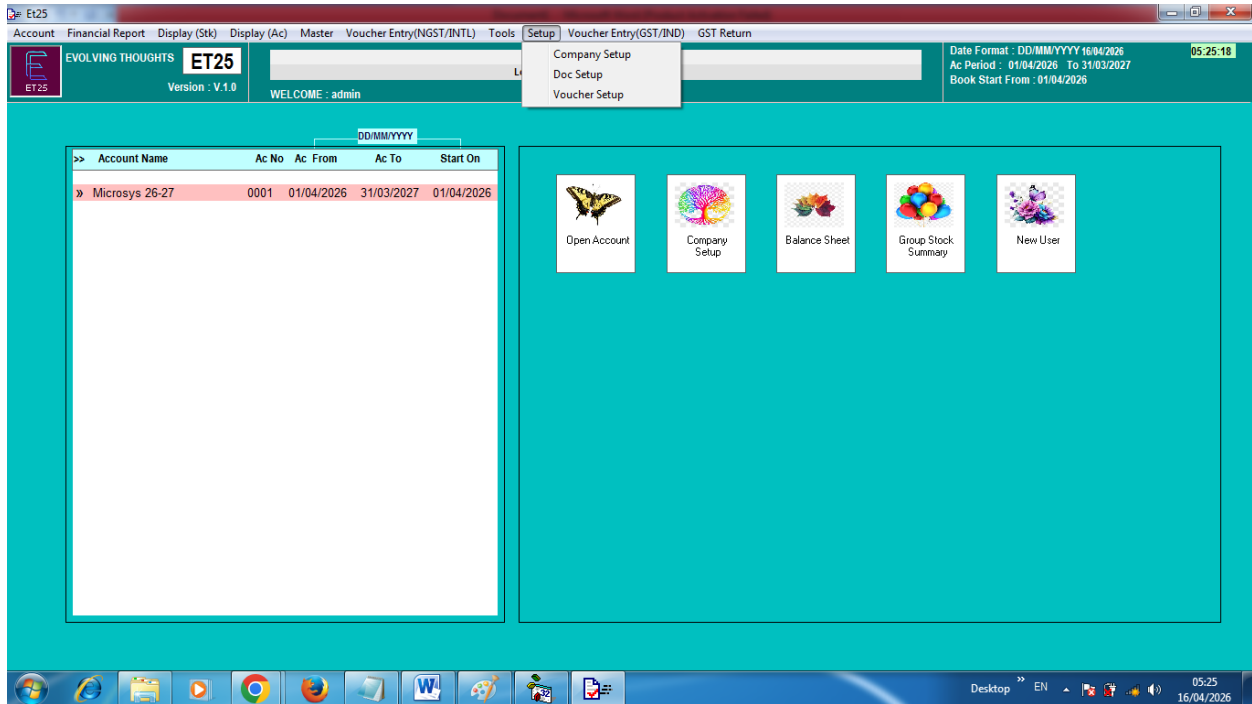
Step 10: So next time when you will open the application Login form will appear and your startup account will be loaded on main screen automatically.

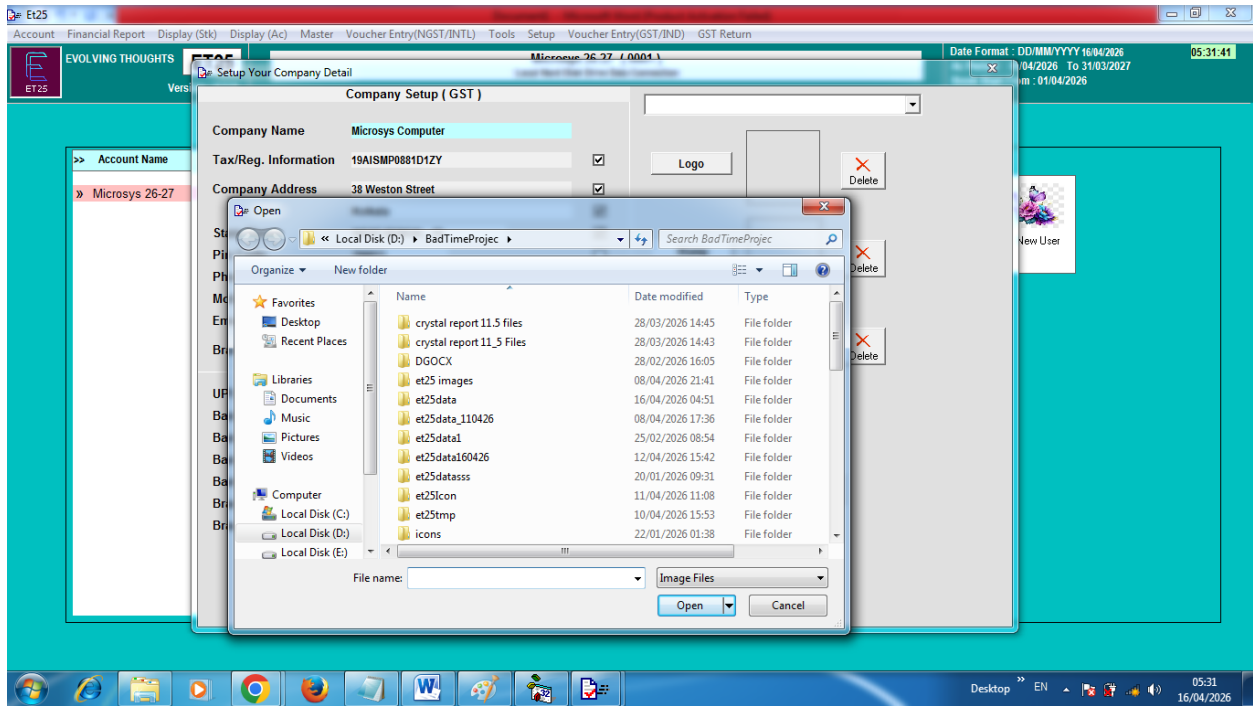
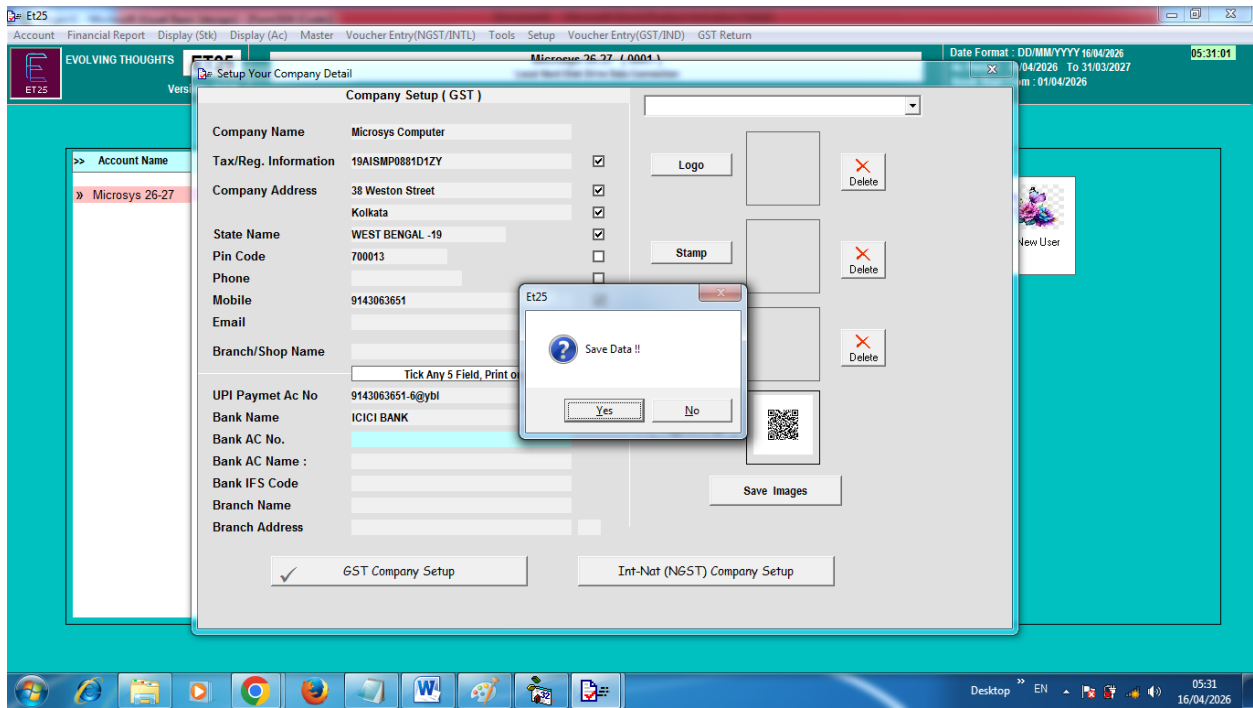


Step 11. Next very Important part is Setup your Account. Until now you have just opened an Account with your financial period. But now you need to setup Company for which you open the Account, So you have to go to CLICK on SETUP tab on menu bar of the app. First option will be Company Setup. So Click on Company Setup. The below screen will appear.

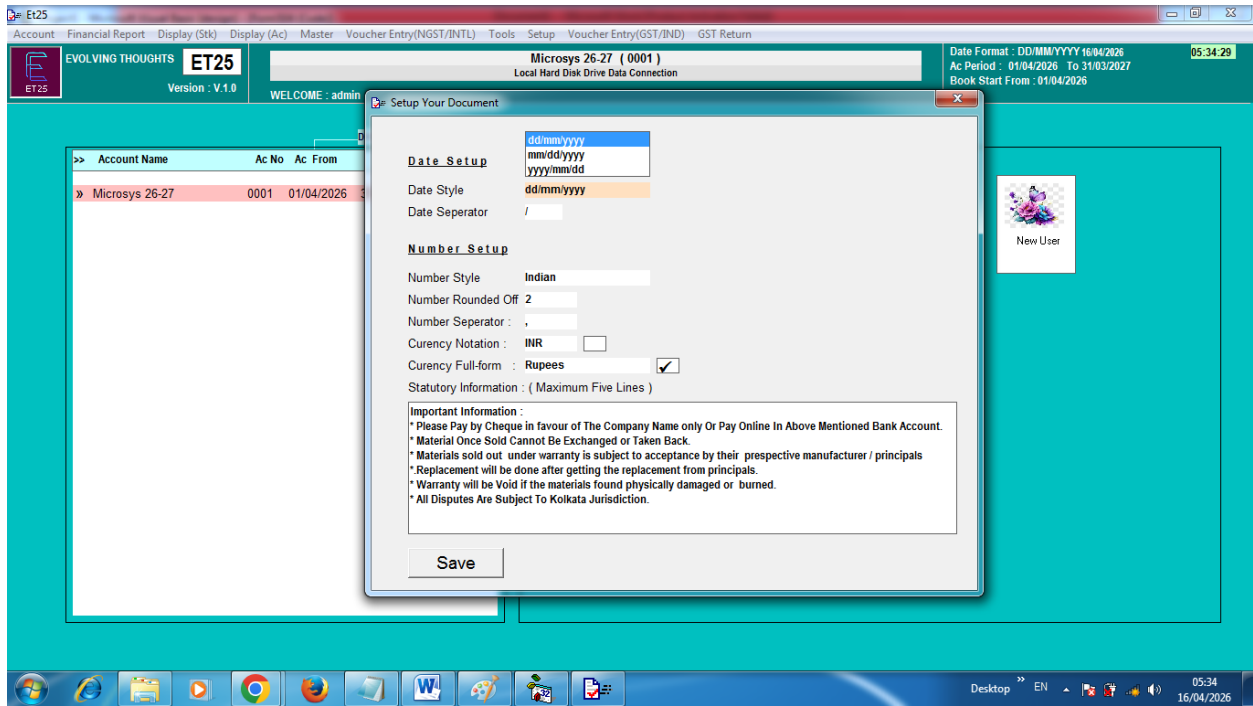
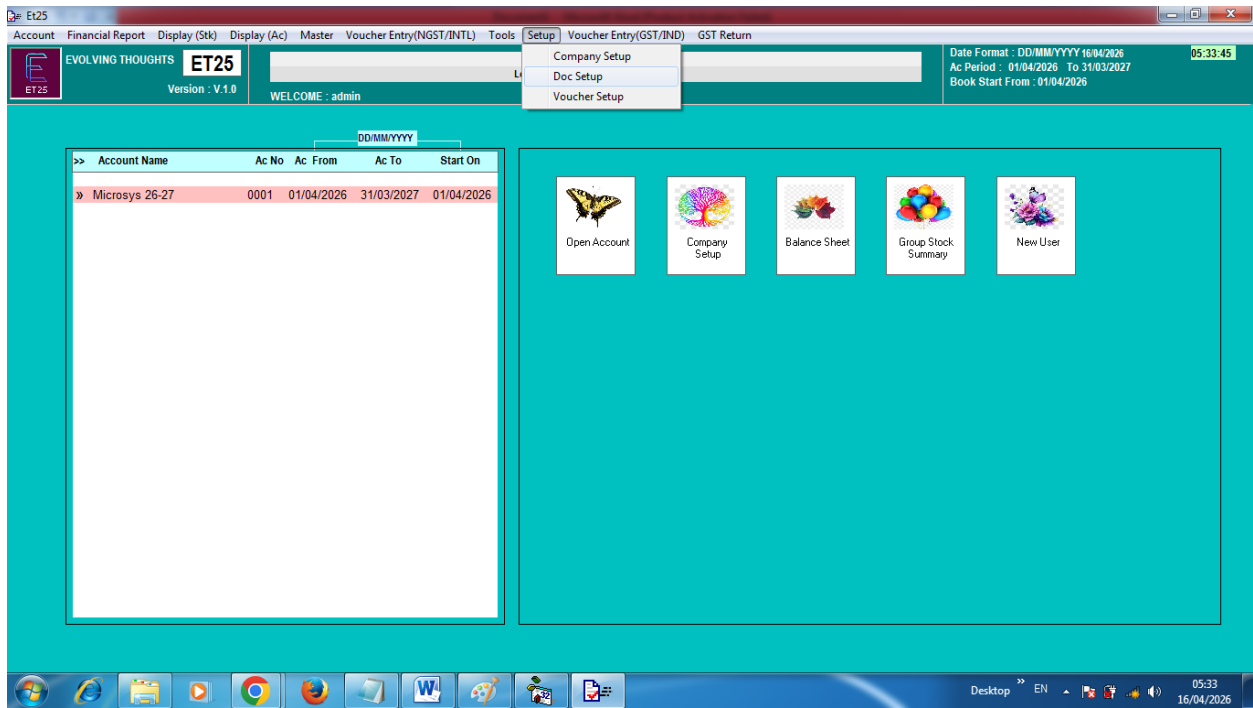
Since This is an Application where you can keep your GST Account and NonGST Account Same time, So in Company Setup you will Get Two Setup Button as GST Company Setup and NonGST Company Setup.

You Setup your Company as you need. Here you can upload your Company Logo, Stamp, Authorised Sign which you may call or print in various Document or Vouchers. You will find it in later session of this Application user manual.

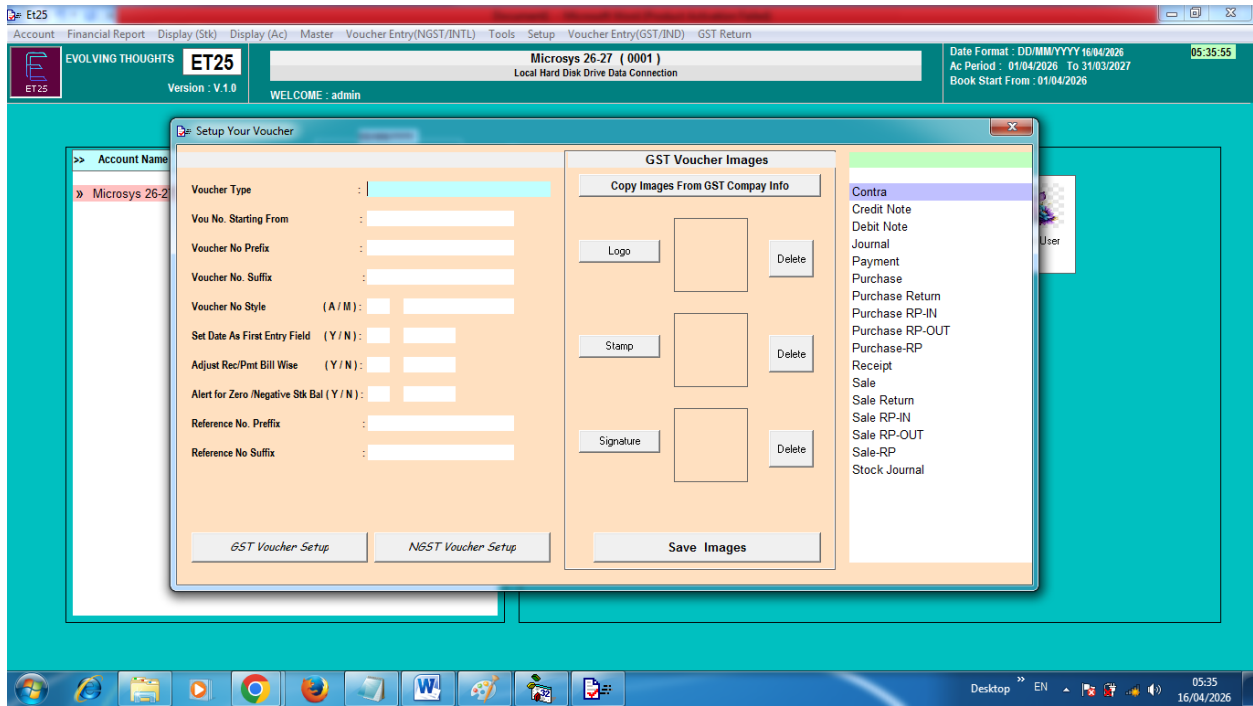
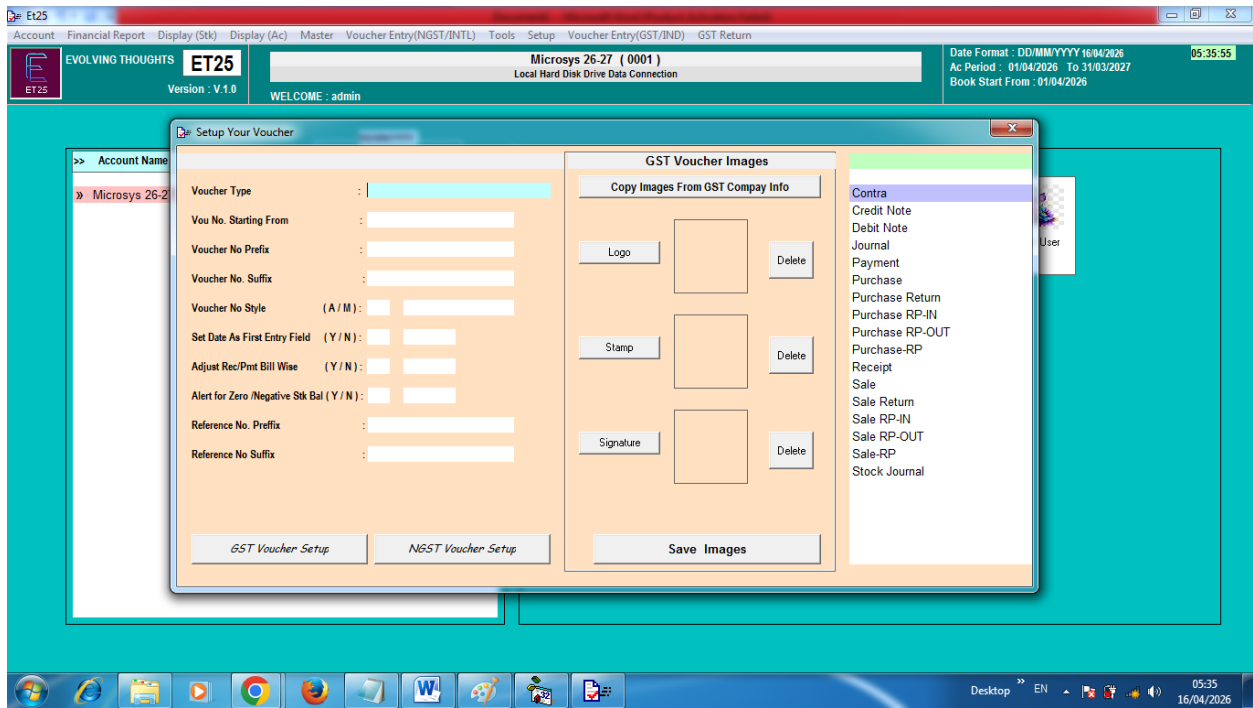




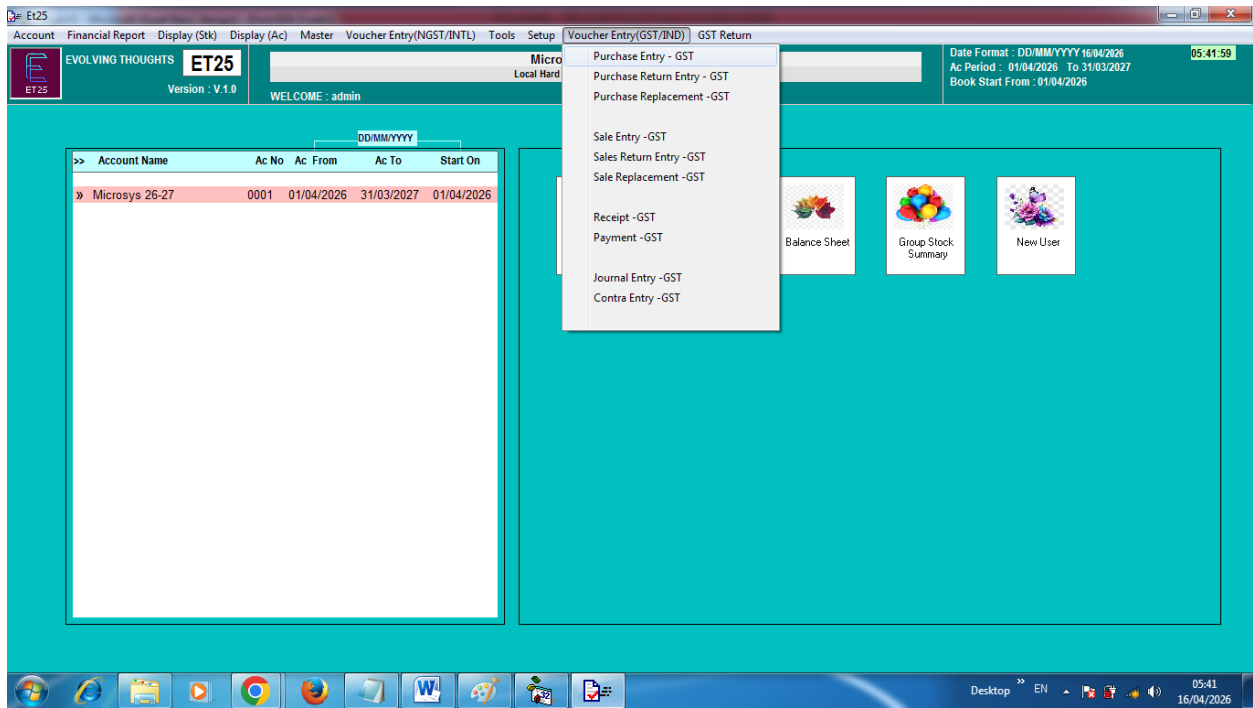
Step 12 : After Company Setup you need to setup Documents by clicking Document Setup. The Below Screen will come.



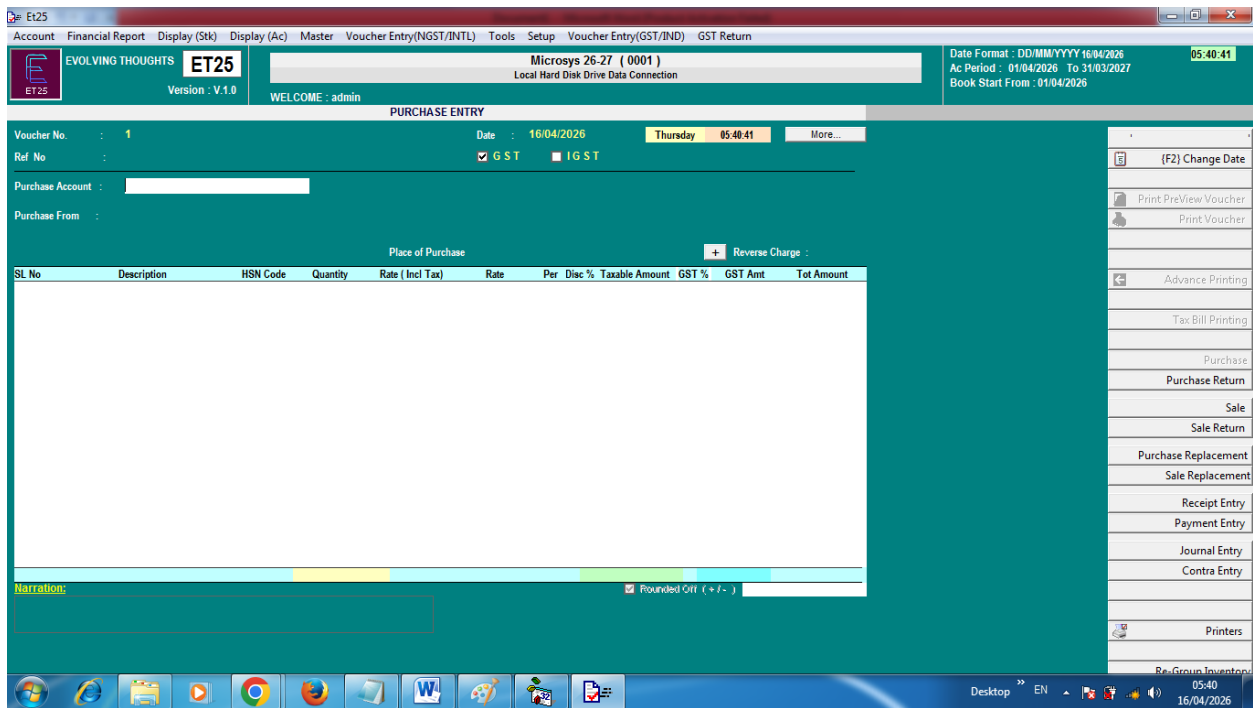
13. Then Finally in setup part you have to setup Vouchers by clicking Vouchers Setup. Here also you will find GST and NonGST Voucher Setup. You Chose your own and complete it . By default all the Vouchers has some setup value even if you don't setup all voucher by or own then also it will perform ok. Shown below.



Step 13 : Now most Import is Voucher Setup. It has many shortcut keys and functions and we will explain it step by step. First we discuss on Purchase Voucher Entry in Voucher Entry Tab on menu bar.



Step 14: In Purchase Entry Voucher you will get Ref No. which is optional Next entry filed is Purchase Account, at beginning there is no pre-added Purchase Account so you have add a Purchase Account. To add any Account in any place in any Voucher Entry in the Application in runtime enter Ctrl+C key and Ledger Opening Form will open as shown below. Open a Purchase Account and save it. The Account will Automatically loaded in your Entry Field. Next Entry Filed is Purchase From and same way you to Create a new ledger Press Ctrl+C, Over coming to another entry field you will reach Inventory Entry box. Here also same way Ctrl+C to add a New Inventory as shows below



Et25 Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) GST Return

EVOLVING THOUGHTS **ET25** Version : V.1.0

Microsys 26-27 ( 0001 ) Local Hard Disk Drive Data Connection

Date Format : DD/MM/YYYY 16/04/2026 05:44:03  
Ac Period : 01/04/2026 To 31/03/2027  
Book Start From : 01/04/2026

WELCOME : admin PURCHASE ENTRY

Voucher No : 1  
Ref No :  
Purchase Account :  
Purchase From :

SL No Description

**Ledger Master**  
Adding New : Purchase

Search GST Reg No :  
Account Name Purchase Adv Src  
Under/Group Purchase Accounts  
Percent (%)  
Opening Bal (G) :

Save  
Do You Want To Save  
Yes No

List of Accounts/Ledgers Group

- Bank
- Capital
- Cash-In-Hand
- Current Assets
- Current Liabilities
- Expenses ( Direct )
- Expenses ( Indirect )
- Fixed Assets
- Fixed Liabilities
- G S T
- I G S T
- Income ( Direct )
- Income ( Indirect )
- Loan
- Purchase Accounts
- Sales Accounts
- Sundry Creditors
- Sundry Debtors
- Tax and Duties

Reset

(F2) Change Date  
Print PreView Voucher  
Print Voucher  
Advance Printing  
Tax Bill Printing  
Purchase  
Purchase Return  
Sale  
Sale Return  
Purchase Replacement  
Sale Replacement  
Receipt Entry  
Payment Entry  
Journal Entry  
Contra Entry  
Printers

Desktop EN 05:44 16/04/2026

Et25 Account Financial Report Display (Stk) Display (Ac) Master Voucher Entry(NGST/INTL) Tools Setup Voucher Entry(GST/IND) GST Return

EVOLVING THOUGHTS **ET25** Version : V.1.0

Microsys 26-27 ( 0001 ) Local Hard Disk Drive Data Connection

Date Format : DD/MM/YYYY 16/04/2026 05:45:43  
Ac Period : 01/04/2026 To 31/03/2027  
Book Start From : 01/04/2026

WELCOME : admin PURCHASE ENTRY

Voucher No : 1  
Ref No :  
Purchase Account : Purchase  
Purchase From :

SL No Description

**Ledger Master**  
Adding New : Starcom Pvt Ltd

Search GST Reg No :  
Account Name Starcom Pvt Ltd Adv Src  
Under/Group Sundry Creditors  
Percent (%)  
Opening Bal (G) : Dr/Cr : C

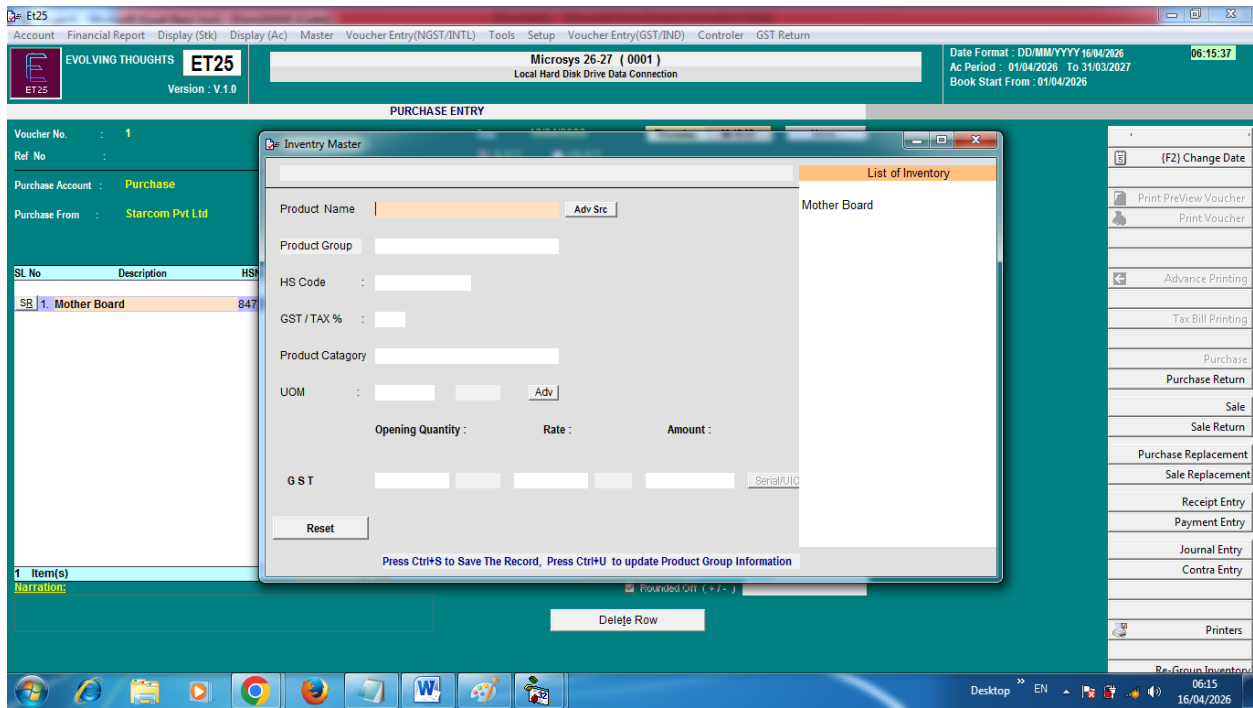
Tick Any 5 Field, Print on Invoice

- GST Reg No :
- Address 1 :
- Address 2 :
- State/Province :
- Pin Code :
- Phone :
- Mobile :
- Email ID :

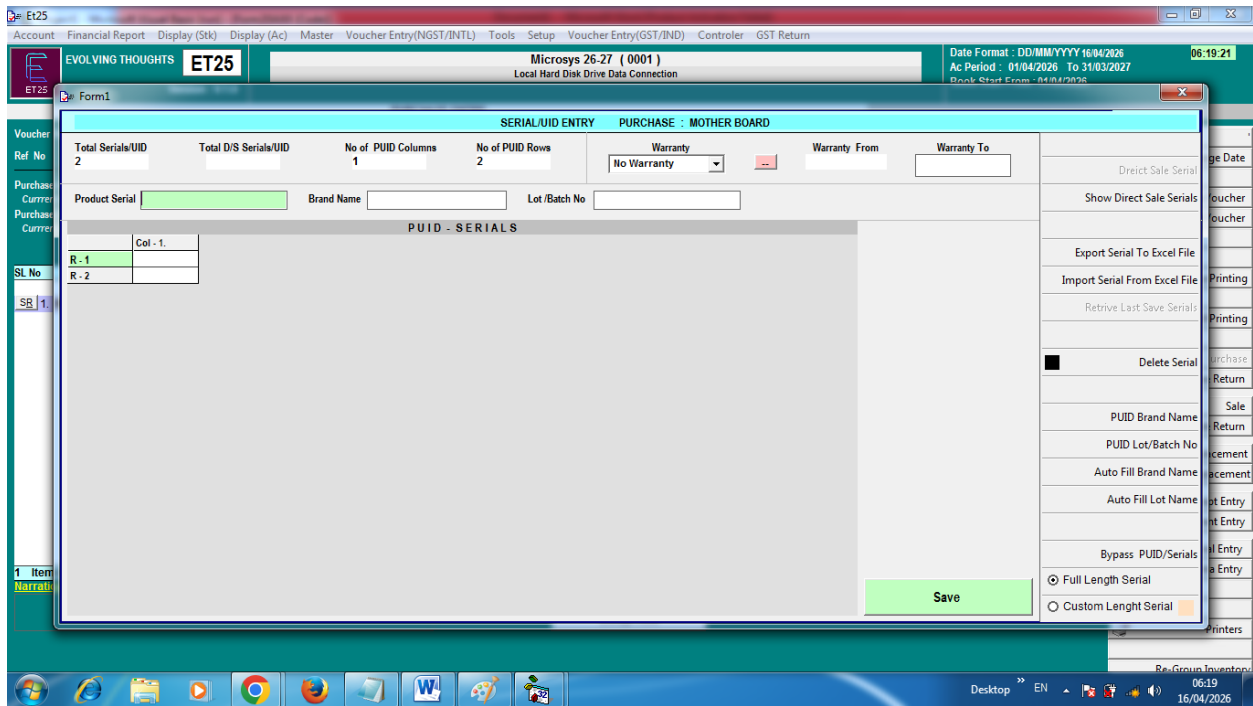
Reset

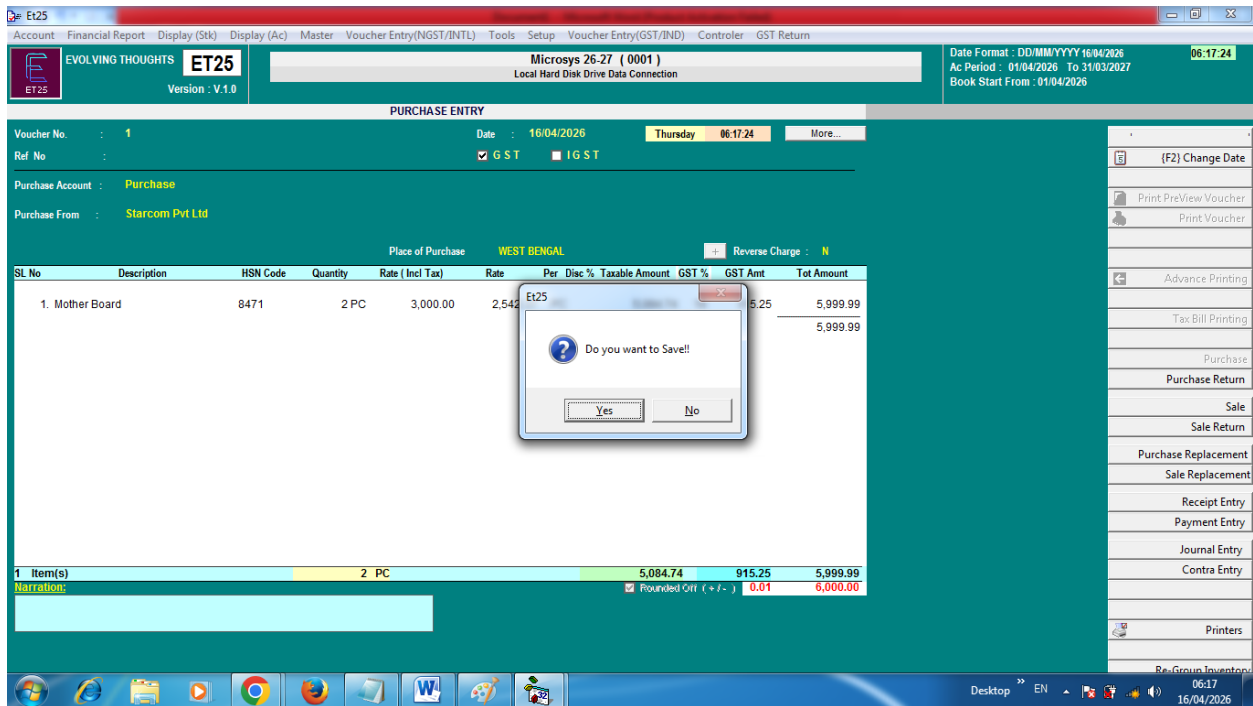
(F2) Change Date  
Print PreView Voucher  
Print Voucher  
Advance Printing  
Tax Bill Printing  
Purchase  
Purchase Return  
Sale  
Sale Return  
Purchase Replacement  
Sale Replacement  
Receipt Entry  
Payment Entry  
Journal Entry  
Contra Entry  
Printers

Desktop EN 05:45 16/04/2026



Step 15: To enter Inventory detail like Product Serial No, Product Unique Serial No., Warranty Period, Lot No. , Brand No. you should press Ctrl+r or press SR Button. The below screen will appear.





Step 16 : Once the cursor will Enter Narration Entry field after this field you will get save option or you can press Ctrl+S to save any time from any entry field.

After save Voucher Entry will come on initial position if you recall the saved voucher immediately just press Ctrl+L . After retrieving saved voucher Press Ctrl+N for entering new voucher.